

Summer Student Position – Education Coordinator – 2017

General Job Description

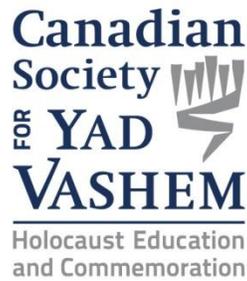
The Canadian Society for Yad Vashem is seeking a summer student to work as an Education Coordinator in our Toronto office for 6 weeks this summer, with a possible extension of 2 additional weeks based on performance. Reporting to the Program and Development Officer, the **Education Coordinator** will work on outreach and program development for CSYV's ongoing and new education programs. The person in this position will work to improve our existing programs and find opportunities to market our programs to educators in new ways. This person will work on the curriculum for CSYV's Holocaust Education program and with the participants returning from the 2017 Holocaust summer seminar, so must have a strong understanding of the Holocaust. The Education Coordinator will assist with tasks following the CSYV commemoration events that relate also to Canada's 150th anniversary.

The Education Coordinator will also assist in the growth and development of CSYV's new database. CSYV is acquiring a new database program, and in this role you will help with the development of the proper processes of organizing, distributing and using the information efficiently.

We are looking for an enthusiastic individual capable of working in a fast-paced, small team environment.

Qualifications:

- University student studying education, history, Holocaust studies or related fields preferred
- Proficient with Microsoft Office (Outlook, Word, PowerPoint, Excel) and database systems.
- Team player with strong focus on the provision of a high level of customer service.
- Excellent communication skills, both oral and written.
- Ability to work independently with minimal supervision in a fast-paced environment with multiple priorities.
- Excellent time management and project management skills, with a strong attention to detail.



About the Canadian Society for Yad Vashem

Established in 1986, the Canadian Society for Yad Vashem (CSYV) has worked for over 30 years to educate Canadians about the Holocaust through educational and commemorative programs while sharing the facts, knowledge and universal lessons of the Shoah (Holocaust).

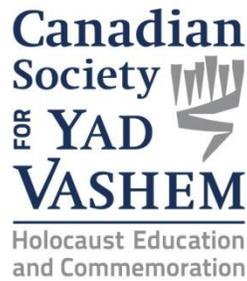
CSYV is a national organization with a core group of significant donors, volunteers and professional staff who are committed to the vision of advancing education and commemoration of the Holocaust. CSYV supports its mission by developing philanthropic support from individuals, families, foundations, government agencies and the business community.

Our vital educational programs focus on educating future generations of Canadians about the Holocaust. To name a few, these include annual programs such as:

- The CSYV Holocaust Scholarship Program, which focuses on recruiting and sending Canadian educators to a three-week seminar at the International School of Holocaust Studies at Yad Vashem.
- The Ambassadors of Change Program, which takes place in Ottawa, helps, create a more tolerant and inclusive society by bringing together high school students and Holocaust survivors for guided group sessions about the Holocaust.
- The Twinning Program that enables young teens to learn about the Holocaust as they reach Bar/Bat Mitzvah, by pairing them with child Holocaust victims.

Canadian Society for Yad Vashem holds a tradition of excellence in bringing together the community for the purpose of remembering and learning about the Holocaust, which is integral to increasing the knowledge of Canadians about the Shoah so that they can then proceed to make significant contributions to Canadian Society.

Guided by a mission to remember the past and shape the future, CSYV offers educators' diverse ways to teach the holocaust through experiential learning opportunities that are practical, innovative and socially conscious. To name a few, CSYV maintains a digital archive of Righteous Among the Nations stories and Testimonies of Canadians survivors that are available to teachers and students as a learning tool.



CSYV is constantly evolving and is currently developing a new Youth Holocaust Education program to facilitate learning about the Holocaust through the CSYV Holocaust Memorial Site. This program aims to integrate Holocaust learning experiences into the program of study of both Jewish and non-Jewish schools. On occasions, CSYV also brings mobile exhibitions on the Holocaust, to Canada.

The Canadian Society for Yad Vashem is the only organization in Toronto to have a memorial site enabling the community at large to commemorate victims of the Holocaust and honour survivors. The (CSYV) Holocaust Memorial Site, located at Earl Bales Park (4169 Bathurst St, Toronto, ON M3H 3P7), stands at the heart of our mission to educate Canadians about the Holocaust. With a dedicated memorial site specifically focused on the core fundamentals of Holocaust education and commemoration, the CSYV is uniquely positioned to raise awareness and advance the collective knowledge about the Holocaust while helping meet the challenges of preserving the Shoah's legacy.

CSYV is the only organization to have at its fingertips the expertise and resources of Yad Vashem, the World Holocaust Centre, which is internationally recognized as being a global leader in Holocaust research, documentation, education, and remembrance. The Society's numerous educational and commemorative programs bring Yad Vashem's world-leading knowledge and expertise to multicultural Canadian audiences. As generations change, the Canadian Society for Yad Vashem is dedicated to advancing and expanding its important mission.

To apply:

Candidates are asked to forward resume and letter of interest to career@yadvashem.ca stating the

Following Title/Reference Number: Summer Student Position – Education Coordinator

Applications will be held in strict confidence.

Please note the deadline for submission is **June 1, 2017**.

While the CSYV appreciates all applications, please note that only candidates selected for an interview will be contacted.